Beloit College McNair Program
**Mentor/Mentee Summer Contract 2007**

This **contract** is to include a brief description of the mentee’s research area, the goals and the final project set by the faculty and scholar. The **contract** also explains the duties and responsibilities of mentor and mentee as McNair Program participants. **Please fill out the sections below and return it to Phyllis M. Hill, McNair Coordinator, by March 26, 2007.**

Attach additional sheets if needed. Contact Phyllis M. Hill, McNair Coordinator, 363-2120, hillpm@beloit.edu or Nick Ewoldt, McNair Director, 363-2031, ewoldttn@beloit.edu if you have questions about the **contract**. Add additional sheets if needed.

Scholar: __________________________________________
Email: __________________________ Phone: ____________

Mentor: _________________________________________
Email: __________________________ Phone: ____________

Field/Discipline: ________________________________
Title: ___________________________________________

**DESCRIPTION OF RESEARCH:**

**RESEARCH GOALS:**

**FINAL PROJECT** (i.e., paper, portfolio of artwork, etc.):
- 13 -

**MENTOR AGREES TO:** Guide students throughout the research process and assist with improving writing, presentation, reading comprehension, critical and analytical skills
- Meet with students weekly to discuss progress of research project and other graduate preparatory skills and knowledge
- Challenge the scholar throughout the McNair experience
- Discuss the graduate school process and possible careers that require a Ph.D.
- Discuss presentation styles used within appropriate disciplines
- Attend ALL required meetings and orientations as described on “Mentor Expectations” sheet
- Communicate regularly with mentee
- Monitor progress towards and award credit for assignment agreed upon in Special Project **Contract**

**Contract**
- Evaluate and track scholar from orientation through the conclusion of the summer program
- Establish plan/method(s) for communication when mentor is on or off campus

**MENTEE** **AGREE TO:**
- Actively participate in all workshops, orientations, weekly updates and graduate school visits
• Meet regularly with mentor to discuss progress of research project and graduate preparatory skills and knowledge
• Meet regularly with McNair Staff to discuss progress, concerns and other issues
• Meet the deadlines and objectives set by mentor and McNair Staff
• Communicate regularly with mentor about progress, needs and questions
• Establish plan/method(s) for communication

The following parties have read and agree to the terms as stated above. All financial compensation is dependent on the fulfillment of this **contract**. Any issues with this are at the discretion of the Director. All parties will receive a copy of this **contract** at the Orientation. If these terms are altered, please send your amendments to the McNair office.

Student Scholar
Date
Mentor
Date
Coordinator, McNair Scholar Program
Date