

Institute for Clinical Research Education Degree Programs
Frequently Asked Questions
icre@pitt.edu

1) What is an official transcript?

An official transcript is an original document sent from your post-secondary education institution. It should be sealed and have an official watermark or stamp. Copies of transcripts and unsealed transcripts are not considered official. All transcripts should be mailed directly to:

Institute for Clinical Research Education
Degree Granting Programs in Clinical Research
University of Pittsburgh
200 Meyran Avenue, Suite 300
Pittsburgh, PA 15213

2) Do all of my application materials need to be submitted at the same time?

No, you have the entire application cycle to complete your application and submit required documents. We recommend contacting your Guaranteed Protection of Time, Mentor (if applicable) and evaluators personally to let them know you are applying and the deadline for their materials to be submitted.

3) Are graduate test scores required?

Graduate test scores are required if you are applying to the PhD in Clinical and Translational Science, Master of Science in Clinical Research or the Master of Science in Medical Education. If you have an MD degree, you are required to provide scores from the Medical College Admissions Test (MCAT). Otherwise, you need to provide scores from either the Graduate Record Examination (GRE), the Graduate Management Aptitude Test (GMAT), or the Pharmacy College Admission Test (PCAT).

4) I am an international applicant and have not taken the TOEFL, am I eligible to apply?

If you are a citizen of a country in which English is not the official language or if you are a citizen of the province of Quebec in Canada, you are required to show evidence of English language proficiency. The School of Medicine requires a minimum 100 on the TOEFL iBT.

If you have passed all the steps for the USLME and are ECFMG certified, you may submit those scores and certification in lieu of the TOEFL.

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5) Who do I contact about the status of my application?

Please contact icre@pitt.edu for any application questions. The correct person in our department will respond to your question within 24 hours.

6) How will I know if my application is complete?

All of the sections on the left hand menu will appear green. There is a final 'submit' button at the end of the application. After you hit 'submit' you will receive a confirmation email that your application is complete and has been successfully submitted.

7) How will I be contacted about the results of my application?

You will receive an email notification in addition to a formal letter mailed to the address listed in your application.

8) How long is the review process? When should I expect to be notified?

Applications due October 31st will be reviewed mid-November, you should expect to be notified of the admission decision by the end of November. Applications due in February 28th will be reviewed in mid-March, you should expect to be notified of the admission decision by the end of April.

9) If I do not already have a mentor, will the ICRE provide me with one?

If you are applying to the PhD in Clinical and Translational Science, Master of Science in Clinical Research, Master of Science in Medical Education or the Certificate in Clinical and Translational Science for Doctoral Students in the Health Sciences, you must have a designated mentor.

Applicants are expected to already have a designated mentor. However, if you do not have a mentor identified, please contact the program director to discuss options available to you.

10) How much is tuition?

Accurate tuition and student fee costs can be found here:

<http://www.ir.pitt.edu/tuition/tuitionrates.php>. Our programs are Graduate – School of Medicine. Please note that our degree programs do not provide tuition assistance. If you are a University of Pittsburgh or UPMC employee, please contact your benefits department to determine if you are eligible for tuition benefits.

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11) What is the University of Pittsburgh Institution Code to submit my graduate test scores?

Institution Code: 2927
Department Code: 0699

12) I am an international applicant and need a student visa, am I eligible to apply?

Our degree programs do not sponsor student visas. To be an eligible applicant you must be a U.S. citizen, non-citizen national, lawfully admitted permanent resident of the United States, or already hold a J-1, H1-B, or F1 transfer visa.