Overview and Objectives:

- Clinical Research Teaching Practicum will provide students enrolled in the Master of Science in Clinical Research or PhD in Clinical and Translational Science the opportunity to design and implement a curriculum for credit. This practicum is split into two phases, curriculum development and course instruction. Students may elect to receive credit for one or both phases.
  - **Curriculum Development**: Students will work with the course director during the curriculum development phase and be evaluated on the final proposed curriculum. Students may elect to create new curriculum or revise a current curriculum. Students may receive credit for a minimum of 8 hours and a maximum of 16 hours of documented planning time. The course director will evaluate students on their final proposed curriculum.
  - **Course Instruction**: Students will implement their final approved curriculum under the supervision of the course director(s). Students will be formally evaluated by the course director on observed teaching skills and from teaching evaluations completed by enrolled students. Students may receive credit for a minimum of 8 hours and maximum of 16 hours of documented direct instructional time.

Responsibilities:

**Curriculum Development**
- Students are expected to schedule regular meetings with the course director(s) and provide timely electronic updates.
- Students must document contact hours.
- Students must complete and submit a final curriculum to the Course Director for final approval.

**Course Instruction**
- Students must adhere to the teaching schedule assigned to them;
- Students will review course evaluations and modify their original curriculum in response to feedback, or formally respond to how to modify teaching.

**Course Grading Scale:**
The curriculum development and course instruction are graded on a pass/fail basis. Passing grade requires all of the following:

- **Curriculum development:**
  - Attendance at curriculum development meetings with course director(s);
  - Draft of lectures (powerpoint, notes, etc.) and activities
  - Delivery of syllabus/curriculum for review and approval by course director(s);
  - Approval of syllabus.
Course instruction:
- Teach assigned sessions;
- Complete narrative self-evaluation;
- Participate in post-course evaluation review and discussion;
- Modify syllabus and instructional materials based on evaluations.

**Academic Integrity:**
Students in this course will be expected to comply with the University of Pittsburgh's Policy on Academic Integrity (http://www.provost.pitt.edu/info/ai1.html). Any student suspected of violating this obligation for any reason during the semester will be required to participate in the procedural process, initiated at the instructor level, as outlined in the University Guidelines on Academic Integrity. This may include, but is not limited to, the confiscation of the examination of any individual suspected of violating University Policy. Furthermore, no student may bring any unauthorized materials to an exam, including dictionaries and programmable calculators.
CLRES 2086: Clinical Research Teaching Practicum Form

Student Name: ____________________________  PeopleSoft ID: __________________

Term: ________________________________

Course Name: _______________________________________________________________

Course Director: _______________________________________________________________

1. This course is split into two phases, Curriculum Development and Course Instruction; you may elect to receive credit for one or both phases. Please check which phase(s) you intend to complete:

   □ Curriculum Development

   □ Course Instruction

2. Number of Contact Hours: __________________________

3. Credits to be Issued for Clinical Research Teaching Practicum: _______________________
   
   (0.5 credits = 8 contact hours per term, 1 credit = 16 contact hours per term, 2 credits = 32 contact hours per term, 3 credits = 48 contact hours per term)

4. Assignments and corresponding deliverables – the following documents will need to be provided in order to successfully complete the course. You must provide an electronic and print copy of each to the ICRE Degree Program Offices:

   Curriculum Development:
   • Documentation of attendance at curriculum development meetings with course director(s)
   • Syllabus/Curriculum approved by course director(s)

   Course Instruction:
   • Narrative self-evaluation
   • Copy of post-course evaluation review
   • Modified syllabus and instructional materials based on evaluation(s)
   • ICRE Degree Program staff will obtain your course evaluation and sign in information

________________________________________  ________________________________
Student Signature/Date                  Course Director(s) Signature/Date

________________________________________
ICRE Advisor Signature/Date

________________________________________  __________________________
Approved: ___________                Date: ___________

Not Approved: ___________